

Resume For System Admin

From

E.Ezhilarasu
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Tamil Nadu
Mobile No: 9159913703

To

The HR manager
Thanjavur.

Sir/Madam,

Sub; Application for System Administrator position.

I am writing to apply for the system Administrator position. With 2 years of experience as a system administrator and a strong background in relevant skills, I am confident in my ability to manage and support your organization's system.

I have attached my resume for your review.

Thank you for considering my application.

Ezhil

Yours's sincerely

Education

Diploma:

- Diploma in Electrical and Electronics Engineering – Tamil Nadu government university. (80 % percentage)

Undergraduate degree:

- Bachelor of Computer Applications – Annamalai University. (76 % percentage)

Others:

- Cybersecurity
- Ethical hacking
- Hardware
- Networking
- Web Designing
- Firewall
- Alarms and security system
- CCTV configuration

Experience

The Chola International School – Thanjavur : (2020 to 2022) Maintenance manager

1. Maintenance Planning
2. Team Leadership
3. Budget and Resource Management
4. Safety and Compliance
5. Performance Monitoring

Annai vailankanni college-Thanjavur : (2022 to 2024) Programmer

Managed and maintained a hybrid Windows and Linux server environment, supporting over 500 users across multiple locations.

1. System Installation and Configuration

- **Operating Systems:** Install and configure Windows, Linux, and/or macOS.
- **Hardware:** Set up and manage server hardware, storage, and network equipment.
- **Software:** Install and configure server software, applications, and system utilities.

2. Network Management

- **Network Setup:** Configure network interfaces, IP addressing, and routing.
- **Firewall and Security:** Implement and manage firewall rules, VPNs, and network security policies.
- **Monitoring:** Use network monitoring tools to ensure network health and performance.

3. User and Access Management

- **Accounts:** Create and manage user accounts, permissions, and groups.
- **Password Policies:** Implement and enforce password policies and multi-factor authentication.

4. Security Management

- **Patching:** Apply security patches and updates to operating systems and applications.
- **Antivirus:** Deploy and manage antivirus and anti-malware solutions.

5. Backup and Recovery

- **Backup Solutions:** Implement and manage backup solutions for data and systems.
- **Disaster Recovery:** Develop and test disaster recovery plans and procedures.

6. Performance Monitoring and Optimization

- **System Performance:** Monitor system performance, including CPU, memory, and disk usage.
- **Optimization:** Tune system and application performance to ensure efficiency.
- **Logging:** Set up and analyse system logs to identify and troubleshoot issues.

Technical Skills

Operating System:

- Windows serve { Windows XP to Windows 11 }
- Linux { Ubuntu, Debian, Fedora, Red Hat Enterprise }

Networking:

- TCP/IP, DNS, DHCP
- VPNs, VLANs, routing, and switching

Network configuration:

- Local Area Networks (LANs)
- Personal Area Networks (PANs)
- Metropolitan Area Networks (MANs)
- Storage Area Networks (SANs)
- Enterprise Private Networks (EPNs)
- Virtual Private Networks (VPNs)

Virtualization and Cloud Platforms:

- Amazon Web Services (AWS), Microsoft Azure, Google Cloud Platform (GCP)
- Microsoft Hyper-V

Scripting and Automation:

- PowerShell (Windows)
- Bash/Shell scripting (Linux/Unix)

Security:

- Firewall configuration
- Antivirus and malware protection
- Security audits and compliance

Backup and Recovery:

- Backup software
- RAID configurations
- Data replication and backup strategies

Hardware:

- RAID configurations
- Server installation and maintenance

Troubleshooting:

- Fixing software bugs and improving application performance
- Reducing system downtime through proactive hardware maintenance

User Access Controls & Permissions:

- Managed Active Directory user accounts, groups, and permissions, maintaining accurate user access levels and minimising security risks.
- Designed and implemented user access control policies and procedures for a 500+ user environment, ensuring compliance with industry regulations and company policies.

Server management:

- Managed a diverse server infrastructure including Windows Server 2016/2019 and Redhat Linux, overseeing installation, configuration, and maintenance tasks.
- **Backup and Recovery:** Designed and implemented backup and disaster recovery strategies using tools like Veeam Backup & Replication, achieving 99.9% data recovery success rate during testing and actual incidents.

System Automation and Scripting:

- Developed and maintained PowerShell scripts to automate daily system administration tasks, reducing manual effort by 50% and improving operational efficiency.

Personal Details

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Date :

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Signature
(Ezhilarasu)